How to Get Your Zoom Link to Watch Your Evergreen Seminar

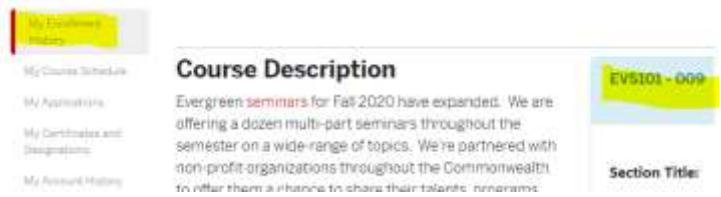
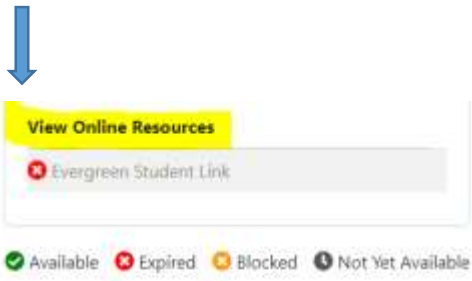
We recommend you test the process before the seminar begins. Let us know if there are any questions by calling 617-358-1350 or evergrn@bu.edu.

First, Log in to https://cpe.bu.edu/ to the Student Login page.

- You are an enrolled student, so log in on the left under "I have an account already". Although you may not have set a password, you already have an account when you signed up for the seminar.
- Your email address is your username.
- If this is the first time you've logged in, click "Forgot Password" for a link, which will be emailed to you. This is a security feature.
    - Follow the directions to set up a password. Please note, the password must be at least 10 characters long, contain two capital letters, one number, and a symbol: **! * + - _ /**
    - This account is *not* tied to Blackboard. The password characters may different from those you use with Blackboard.
    - After you set up your password, go back to https://cpe.bu.edu/ to log in as a returning student.

Second, after you log in on from the Home Page go to My Enrollment History

- Under Enrolled Courses Tab
    - Click on the title of your class
    - You'll see the course description on the left, and on the right is a summary about the course with date, time, and description.
    - Scroll down to Online Resources
        - There will be a picture of a clock until the day the class begins, when it changes to available.
        - Use this link to join your class at the assigned time
- The session will be recorded and shared with students enrolled in the class.
- Some presenters may have materials to share with the class that will be sent out via email.



Scroll down – on the lower right you'll see View Online Resources. The Zoom link will be active during the duration of the class.